

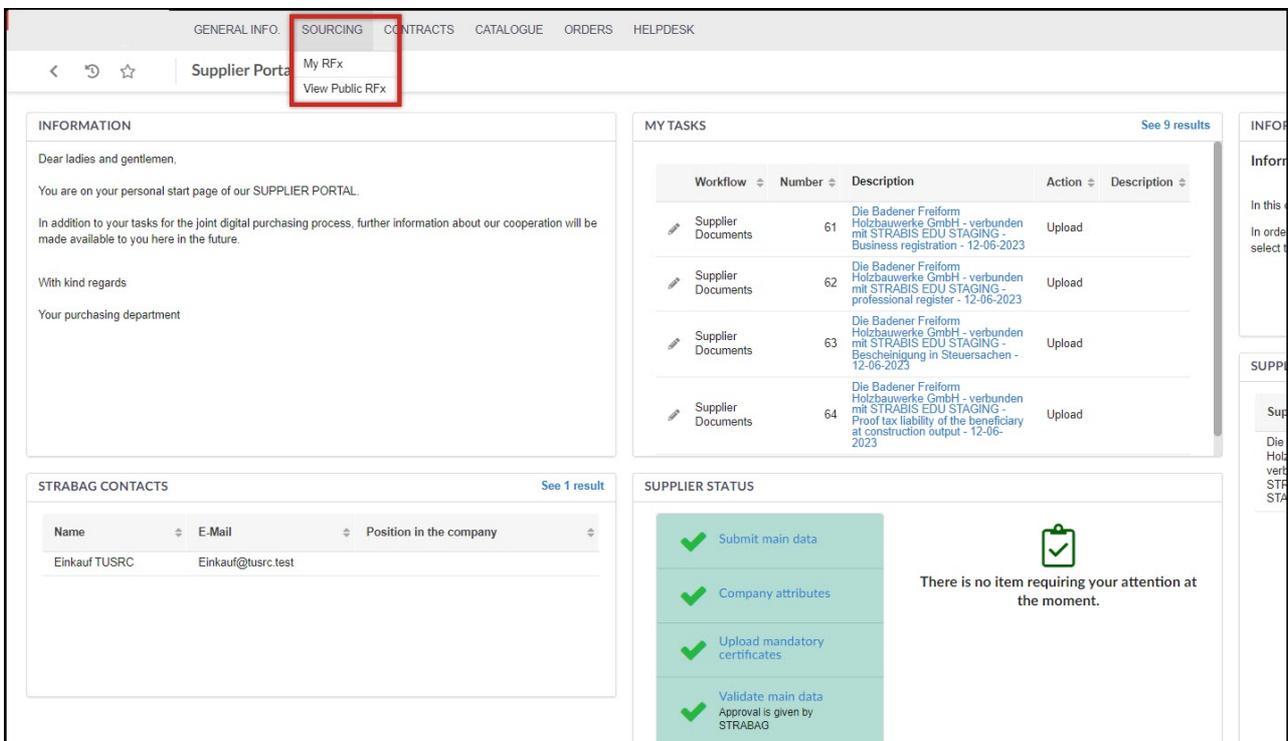
# SPS – Request for Quotation

You are already registered as a supplier in our portal. Then you have the option of calling up requests for quotation for STRABAG tenders. If you are interested, you can submit an offer for a tender and thus be included directly in our bidder list.

## How to view the request

**Option 1:** You have received an e-mail with the subject e. g. STRABAG SPS - RFx - Freeform Timber Structures. Click on the link in the e-mail and you will be taken to the SPS registration page (if you are already logged-in, the link will automatically take you to the My RFx overview).

**Option 2:** Immediately after logging in, on your landing page, click on *Sourcing* at the top of the grey menu bar. Now select *My RFx* from the dropdown menu.



The page opens with a list of all current requests.

# SPS – STRABAG Portal for Suppliers - Request for Quotation

Proposal Progress	Sourcing Project Code	RFX Name	Lot	Round	Main Commodity	Further Commodities	Project	Country	Postcode	City	Contract type	Type of RFX	Status	Tender end# (UTC-2)
Submitted	BPM000002295	Holztragwerkkonstruktion #1 - Insights 09.07.2024	1	1	Freeform - timber structures		SRC Test #1				Contract for Work - Full Service	Request for Proposal	Open for Bidding	08/10/2024 23:59:00
Submitted	BPM000002167	Holztragwerkkonstruktion #2 - Insights 11.06.2024	1	1	Freeform - timber structures		SRC Test #1				Contract for Work - Full Service	Request for Proposal	Open for Bidding	30/06/2024 23:59:00
Will not respond	BPM000002164	Holztragwerkkonstruktion #1 - Insights 11.06.2024	1	1	Freeform - timber structures		SRC Test #1				Contract for Work - Full Service	Request for Proposal	Open for Bidding	30/06/2024 23:59:00
Submitted	BPM000002029	Holztragwerkkonstruktion #1 - (für Insights reserviert)	1	1	Freeform - timber structures		SRC Test #1				Contract for Work - Full Service	Request for Proposal	Open for Bidding	01/06/2024 23:59:00
Submitted	BPM000001840	Holztragwerkkonstruktion #1 - (für Insights reserviert)	1	1	Freeform - timber structures		SRC Test #1				Contract for Work - Full Service	Request for Proposal	Open for Bidding	29/03/2024 23:59:00
Awaiting Acknowledgement	BPM000001824	Holztragwerkkonstruktion #59 - (für Insights reserviert)	1	1	Freeform - timber structures		SRC Test #1				Contract for Work - Full Service	Request for Proposal	Open for Bidding	31/07/2024 23:59:00
Not viewed	BPM000001823	Holztragwerkkonstruktion #58 - (für Insights reserviert)	1	1	Freeform - timber structures		SRC Test #1				Contract for Work - Full Service	Request for Proposal	Open for Bidding	15/03/2024 23:59:00
Submitted	BPM000001657	Holztragwerkkonstruktion #52 - (für Insights reserviert)	1	2	Freeform - timber structures		SRC Test #1				Contract for Work - Full Service	Request for Proposal	Open for Bidding	22/12/2023 23:59:00

## How to open requests

To view the request, please click on the pencil symbol.

Proposal Progress	Sourcing Project Code	RFX Name	Lot	Round	Main Commodity	Further Commodities	Project	Country	Postcode	City	Contract type	Type of RFX	Status	Tender end# (UTC-2)
Submitted	BPM000002029	Holztragwerkkonstruktion #1 - (für Insights reserviert)	1	1	Freeform - timber structures		SRC Test #1				Work - Full Service	Request for Proposal	Open for Bidding	01/06/2024 23:59:00
Submitted	BPM000001840	Holztragwerkkonstruktion #1 - (für Insights reserviert)	1	1	Freeform - timber structures		SRC Test #1				Contract for Work - Full Service	Request for Proposal	Open for Bidding	29/03/2024 23:59:00
Awaiting Acknowledgement	BPM000001824	Holztragwerkkonstruktion #59 - (für Insights reserviert)	1	1	Freeform - timber structures		SRC Test #1				Contract for Work - Full Service	Request for Proposal	Open for Bidding	31/07/2024 23:59:00
Not viewed	BPM000001823	Holztragwerkkonstruktion #58 - (für Insights reserviert)	1	1	Freeform - timber structures		SRC Test #1				Contract for Work - Full Service	Request for Proposal	Open for Bidding	15/03/2024 23:59:00
Submitted	BPM000001657	Holztragwerkkonstruktion #52 - (für Insights reserviert)	1	2	Freeform - timber structures		SRC Test #1				Contract for Work - Full Service	Request for Proposal	Open for Bidding	22/12/2023 23:59:00

The following view opens:

GENERAL INFO. SOURCING CONTRACTS CATALOGUE ORDERS HELPDESK

My RFX Search

Freiform - Holzbauwerke (BPM000001461) - Lot : 1 / Round : 2

**Request** Save

**PARTICIPATION**

Please click on the button to see further details to this Rfx.

Show Details

**RFX GENERAL INFORMATION**

RFX Name: Freiform - Holzbauwerke

Type of Service: Contract for Delivery

Main Commodity: Freeform - timber struc... en

Additional Commodities: Freeform - timber structures

Project: Purchasing day UB 6H - Exercise project en

**ADDRESS**

Street: Oberer Griesberg

Postcode: 96110 City: Scheßlitz

Country: GERMANY

In the *Request* section of the enquiry, the *RFX Name*, the *Type of Service* and information on the *Main Commodity* and the *Project* are displayed.

## SPS – STRABAG Portal for Suppliers - Request for Quotation

To view the details, please click on the *Show Details* button.

### Views of the request

To refresh the window, click on the *Show Details* button.

The screenshot displays the 'Request' details page in the STRABAG SPS Portal. The page title is 'Freiform - Holzbauwerke (BPM000001461) - Lot : 1 / Round : 2'. The navigation menu on the left includes 'Request', 'Team', 'Items/Total Amount', 'Proposal', 'Notes / Correspondence', and 'Overview Proposals'. The main content area features a 'PARTICIPATION' section with a 'Please select\*' prompt and two radio buttons: 'WILL BID: Our intent is to respond to this RFx.' and 'NO BID: We will not be able to respond to this RFx.'. Below this is a 'Confirm Participation' button. The 'RFx GENERAL INFORMATION' section includes fields for 'RFx Name', 'Type of Service', 'Main Commodity', 'Additional Commodities', and 'Project'. The 'ADDRESS' section includes fields for 'Street', 'Postcode', 'City', and 'Country'. The 'BEGIN AND END DATES' section includes fields for 'Tender Start Date', 'Tender End Date', and 'EXECUTION PERIOD'. The 'EXECUTION PERIOD' section includes fields for 'Time for Execution', 'Execution Begin Date', and 'Execution End Date'. A 'Save' button and a 'Download all contents of this RFx' button are located at the top right of the main content area. A 'Data has been saved' message is displayed at the top left of the main content area.

In the displayed navigation item *Request*, you can view general information on the enquiry, such as *begin and end dates*, the *execution periods* and (by scrolling down) the sections *Other information*, *Documents* and *Contacts*.

If you wish, you can download all documents relating to this enquiry to your computer by clicking on the *Download all contents of this RFx* button.

### Interest in participating in the tender

If you are interested in participating in a tender for this enquiry, please click in the box *Participation* in the corresponding field in the top line.

If you wish, you can also write a text in the comments field.

## SPS – STRABAG Portal for Suppliers - Request for Quotation

PARTICIPATION ⓘ

Please select\*

WILL BID: Our intent is to respond to this RFx.

NO BID: We will not be able to respond to this RFx.

Comments

Confirm Participation

Then click on *Confirm Participation* and then on the *Save* button.

Freiform - Holzbauwerke (BPM000001461) - Lot : 1 / Round : 2

Save Download all contents of this RFx Validate & Submit Proposal Cancel/Change Proposal

Request

Team

Items/Total Amount

Proposal

Notes / Correspondence

Overview Proposals

RFX GENERAL INFORMATION ADDRESS BEGIN AND END DATES

Rfx Name Freiform - Holzbauwerke Street Oberer Griesberg Tender Start Date 31/10/2023

Type of Service Contract for Delivery Postcode 96110 City Scheßlitz Tender End Date 29/02/2024

Main Commodity Freeform - timber struc... en Additional Commodities Freeform - timber structures Country GERMANY

Project Purchasing day UB 6H - Exercise project en EXECUTION PERIOD

Time for Execution

Execution Begin Date Execution End Date

Enquiries for which you have expressed an interest will then also be listed under *My RFx*.

GENERAL INFO SOURCING CONTRACTS CATALOGUE ORDERS HELPDESK

Supplier Portal My RFx View Public RFx

INFORMATION MY TASKS INFORMATION

Dear ladies and gentlemen. See 9 results Information on Supplier hierarchy

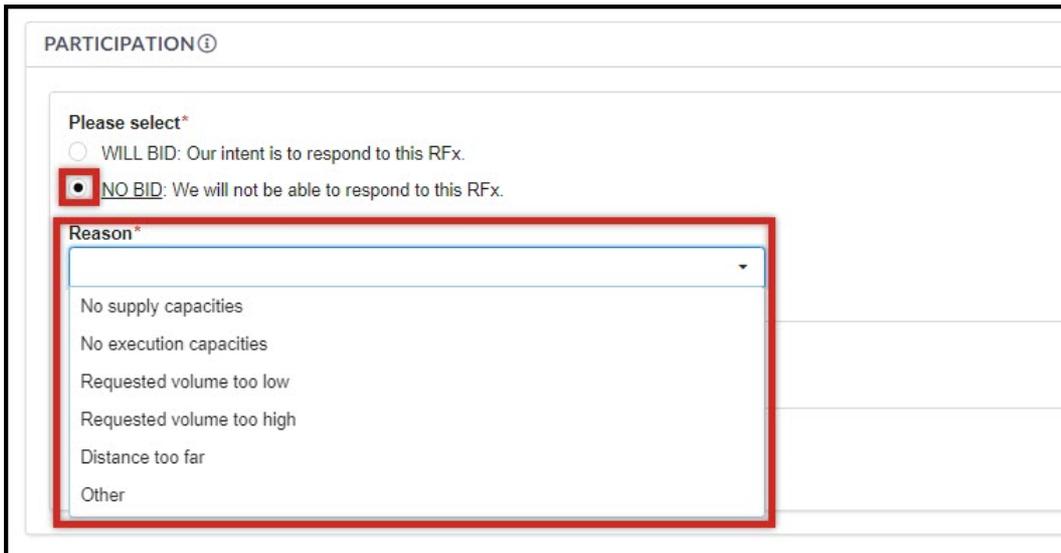
### No interest in participating in the tender

If you are not interested, please click in the corresponding field at the bottom line *NO BID: We will not be able to respond to this RFx*.

Please give a reason for the rejection.

To do this, please click in the field under *Reason* and select the relevant reason.

## SPS – STRABAG Portal for Suppliers - Request for Quotation



**PARTICIPATION** ⓘ

Please select\*

WILL BID: Our intent is to respond to this RFx.

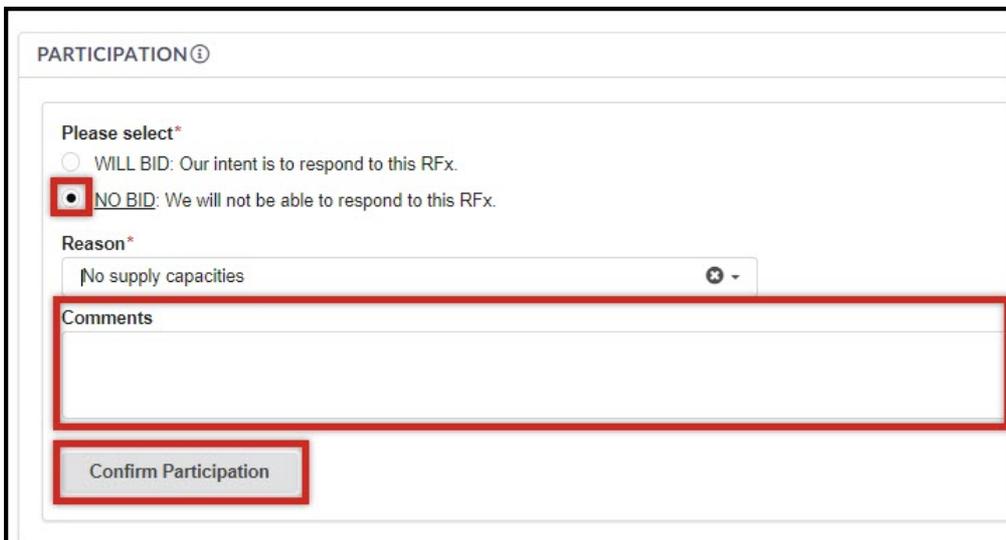
**NO BID:** We will not be able to respond to this RFx.

Reason\*

- No supply capacities
- No execution capacities
- Requested volume too low
- Requested volume too high
- Distance too far
- Other

If you wish, you can also write a text in the comments field. Then click on *Confirm*.

We will not consider you any further for the tender for this enquiry.



**PARTICIPATION** ⓘ

Please select\*

WILL BID: Our intent is to respond to this RFx.

**NO BID:** We will not be able to respond to this RFx.

Reason\*

No supply capacities

Comments

Confirm Participation

You can change your answer from rejection to interest at any time by simply clicking on the top line - see description of Interest in participating in the tender.

Click on the STRABAG logo at the top left to return to your landing page.

The navigation item *Team* offers the option to define additional contributors. These can be added in the *Add Contact* section.

## SPS – STRABAG Portal for Suppliers - Request for Quotation

Holztragwerkkonstruktion #59 - (für Insights reserviert) (BPM000001824) - Lot : 1 / Round : 1

Request | **Team** | Items/Total Amount | Proposal | Notes / Correspondence | Overview Proposals

Save | Create a new proposal

Here, you can add your colleagues to contribute to this RFX.

To do this, select the existing contacts in your company. If the desired person cannot be selected, switch to your company profile (menu "GENERAL INFO" -> "Company Profile"). There you can select persons from your company network or create new contacts.

Note:  
By this team assignment, the contacts will only have access to this RFX.

Project Name  
SRC Test #1 en

Add Contact

Name	Email
SUPPLIERS2C Anna	anna.supplier@S2C.com

1 Record(s)

### Submitting a proposal

To submit a proposal, please first click on *Items / Total Amount*.

Enter a total amount for the requested offer here, in the column *Total Sum Net*.

Holztragwerkkonstruktion #49 - (für Insights reserviert) (BPM000001486) - Lot : 1 / Round : 1

Request | Team | **Items/Total Amount** | Proposal | Notes / Correspondence | Overview Proposals

Save | Validate & Submit Proposal | Cancel/Change Proposal

Project Name  
SRC Test #1 en

Currency\*  
EUR Total per currency

Total Sum Request  
0 Selected

Type	Code	Label	Total Sum Net*	Comment
Only total sum	01	Total		

1 Record(s)

Then switch to the navigation item *Proposal*.

## SPS – STRABAG Portal for Suppliers - Request for Quotation

Holztragwerkkonstruktion #49 - (für Insights reserviert) (BPM000001486) - Lot : 1 / Round : 1

Request | Team | Items/Total/Amount | **Proposal** | Notes/Correspondence | Overview Proposals

Save | Validate & Submit Proposal | Cancel/Change Proposal

Project Name: SRC Test #1

ACKNOWLEDGEMENT: Acknowledged on 27/11/2023 at 10:30

GENERAL INFORMATION

Label\*: Proposal # 2

Answer type:  Alternate proposal,  Replace existing proposal

Replaced proposal: [Empty]

Minimum Proposal Binding Period: [Empty]

Accepted Proposal Binding Period\*: [Empty]

Requested Guarantee: Years [Empty], Months [Empty], Weeks [Empty]

Proposed Guarantee: Years [Empty], Months [Empty], Weeks [Empty]

Message: [Empty]

PROPOSAL DOCUMENTS

Click or drag to add a file

Test-PDF - 1.pdf

Note: Please save after attaching documents.

Please fill in the mandatory field *Accepted Proposal Binding Period*. You are welcome to adjust the pre-filled mandatory field *Label* if required.

If you wish, you can enter a different *proposed guarantee* period or write a message in the *Message* field.

You can add offer documents via the *Click or drag & drop a file* button. You can choose from > 100 file formats.

Once you have completed your entries, please click on the *Save* button.

You have the option of cancelling your entries and thus the processing before the offer is finally sent. To do this, click on the *Cancel/change proposal* reply button.

Holztragwerkkonstruktion #49 - (für Insights reserviert) (BPM000001486) - Lot : 1 / Round : 1

Request | Team

Save | **Validate & Submit Proposal** | Cancel/Change Proposal

Project Name

Once you have completed the proposal processing, you can now finalise your offer and send it to STRABAG. To do this, click on the *Validate & submit proposal* button.

Holztragwerkkonstruktion #49 - (für Insights reserviert) (BPM000001486) - Lot : 1 / Round : 1

Request | Team

Save | **Validate & Submit Proposal** | Cancel/Change Proposal

Project Name

You will be asked for confirmation again before the final dispatch of the offer.

If you have any doubts and would like to check your entries again, click on *Cancel*.

## SPS – STRABAG Portal for Suppliers - Request for Quotation

Do you really want to submit your proposal?

Once an offer is submitted, it cannot be modified. You will only be able to create a new one.

- 1 / 1 items have been filled.
- 1 document(s) have been attached to the proposal. (Proposal)
- Total number of attached documents: 1

[Cancel](#) [Submit my Proposal](#)

If you are sure that you want to submit an offer, click on *Submit my proposal*.

Do you really want to submit your proposal?

Once an offer is submitted, it cannot be modified. You will only be able to create a new one.

- 1 / 1 items have been filled.
- 1 document(s) have been attached to the proposal. (Proposal)
- Total number of attached documents: 1

[Cancel](#) [Submit my Proposal](#)

### Notes/Correspondence

The navigation item Notes/Correspondence in the navigation bar on the left allows you to send a message to your STRABAG contact by clicking on the *New Message* button.

Holztragwerkkonstruktion #49 - (für Insights reserviert) (BPM000001486) - Lot: 1 / Round: 1

[Save](#) [Create a new proposal](#)

Project Name  
SRC Test #1 en

Search  [Search](#) [Reset](#) [Advanced Search](#)

[New Message](#) [Message History](#)

Subject	Messages	Last update (UTC+2)	Original sender	Last sender
Test Nachricht	0 / 1	27/11/2023 10:28:44	Lukas EINKAUFS2C	Lukas EINKAUFS2C

1 Record(s)

Message Type\*  
Clarification

From  
SupplierS2C/Anna

Subject\*

SEND TO

Message

[Click or drag to add a file](#) [Send](#) [Cancel](#)

If you receive a message about the tender from your STRABAG contact, you will be informed by e-mail and will also find the message in this navigation item. The e-mail will also contain a link that will take you directly to the *Notes/correspondence* tab.

### Overview of offers

You will find an overview of the offers you have submitted under *Overview Proposals*.

## SPS – STRABAG Portal for Suppliers - Request for Quotation

You have the option of sending a new, corrected offer via the green *Create a new proposal* button.

After submission of your offer, the *My RFx* overview is updated and is displayed as follows:

Click on the STRABAG logo at the top left to return to your landing page.